

## Constitution of Fight4Whitby: An Unincorporated Community Group

### **1. Name**

The name of the group shall be **Fight4Whitby**

### **2. Aims**

The aims of **Fight4Whitby** are:

- (i) To retain and enhance a full-function Visitor Centre on the present site of the Tourist Information Centre, which will:
  - Promote local products, services, arts & crafts, the Nat. Park, etc.
  - Support all Whitby and district tourism interests
  
- (ii) To protect the attraction to visitors of Pier Road (ie harbour views and watching harbour-related activities) by
  - Preserving harbour views as far as operationally possible
  - Preserving access to / the use of public space for events
  - Reserving currently unused space for future harbour facilities
  
- (iii) To increase the level of funding for the maintenance of the Harbour infrastructure (including the piers) by ensuring that all income from all harbour land is ring-fenced for harbour purposes, in order to:
  - Better protect homes and businesses against the risk of flooding, caused by failure of the piers through inadequate maintenance
  - Improve access to and use of the harbour by working and leisure vessels
  - Better preserve the historic piers and harbour as visitor attractions
  
- (iv) To improve the management of Whitby Harbour, so that it better represents local stakeholder interests - including residents & visitors

### **3. Membership**

Membership is open to anyone who:

- is aged over 16 years old; and
- supports the aims of **Fight4Whitby**

Membership will begin as soon as the membership form has been received.

A list of all members will be kept by the membership secretary.

### **Ceasing to be a member**

Members may resign at any time in writing to the secretary.

Any offensive behaviour, including racist, sexist or inflammatory remarks, will not be permitted. Anyone behaving in an offensive way or breaking the equal opportunities policy may be asked not to attend further meetings or to resign from the group if an apology is not given or the behaviour is repeated. The individual concerned shall have the right to be heard by the management committee, accompanied by a friend, before a final decision is made.

#### **4. Equal Opportunities**

**Fight4Whitby** will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.

#### **5. Officers and committee**

The business of the group will be carried out by a Committee elected at the Annual General Meeting. The Committee will meet as necessary, but not less than four times a year. The quorum for a Committee meeting shall be 5 members.

The Committee will consist of up to 10 members, to include 4 officers. Up to 2 additional voting members may be co-opted onto the committee at the discretion of the committee.

The officers' roles are as follows:

- Chair, who shall chair both general and committee meetings
- Secretary, who shall be responsible for the taking of minutes and the distribution of all papers
- Membership secretary, who shall be responsible for keeping records of members
- Treasurer who shall be responsible for maintaining accounts

In the event of an officer standing down during the year a replacement will be elected by the next General Meeting of members.

Any committee member not attending a meeting without apology for three months will be contacted by the committee and asked if they wish to resign.

The Committee meetings will be open to any member of **Fight4Whitby** wishing to attend, who may speak but not vote.

#### **6. Meetings**

##### **6.1. Annual General Meetings**

An Annual General Meeting (AGM) will be held within fifteen months of the previous AGM.

All members will be notified in writing or by email at least 3 weeks before the date of the meeting, giving the venue, date and time.

Nominations for the committee may be made to the Secretary before the meeting, or at the meeting.

The quorum for the AGM will be 10% of the membership or 10 members, whichever is the lesser number.

At the AGM:-

- The Committee will present a report of the work of **Fight4Whitby** over the year.
- The Committee will present the accounts of **Fight4Whitby** for the previous year.
- The officers and Committee for the next year will be elected.
- Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.

## **6.2 Special General Meetings**

The Secretary will call a Special General Meeting at the request of the majority of the committee or at least eight other members giving a written request to the Chair or Secretary stating the reason for their request.

The meeting will take place within twenty-one days of the request.

All members will be given two weeks' notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for the Special General Meeting will be 10% of the membership or 10 members, whichever is the lesser number.

## **6.3 General Meetings**

General Meetings are open to all members and will be held at least once every 3 months or more often if necessary.

All members will be given two weeks' notice of such a meeting, giving the venue, date, time and agenda, and notice may be by telephone, email or post.

The quorum for a General Meeting shall be 10% of the membership or 8 members, whichever is the lesser number.

## **7. Rules of Procedure for meetings**

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If a consensus cannot be reached a vote will be taken and a decision will be made by a simple majority of members present. If the number of votes cast on each side are equal, the chair of the meeting shall have an additional casting vote.

## **8. Finances**

A separate bank account under the name of **Fight4Whitby** will be held as restricted funds, solely for the purposes of **Fight4Whitby**, by the Whitby Area Development Trust (Registered Charity No: 518451). Authorisation to make a payment from the **Fight4Whitby** bank account must be given in writing or email to the Whitby Area Development Trust by at least two of the four signatories nominated by the Committee (one of the four to be the Treasurer). The signatories must not be related nor be members of the same household.

Records of income and expenditure will be maintained by the Treasurer and a financial statement given to each meeting.

All money raised by or on behalf of **Fight4Whitby** is only to be used to further the aims of the group, as specified in item 2 of this constitution.

**9. Amendments to the Constitution**

Amendments to the constitution may only be made at the Annual General Meeting or a Special General Meeting.

Any proposal to amend the constitution must be given to the Secretary in writing. The proposal must then be circulated with the notice of meeting.

Any proposal to amend the constitution will require a two thirds majority of those present and entitled to vote.

**10. Dissolution**

If a meeting, by simple majority, decides that it is necessary to close down **Fight4Whitby** it may call a Special General Meeting to do so. The sole business of this meeting will be to dissolve the group.

If it is agreed to dissolve **Fight4Whitby**, any remaining money and other assets will be donated to one or more local charitable or not-for-profit community organisations. The recipient organisations will be agreed at the meeting which agrees the dissolution.

This constitution was agreed at the Inaugural General Meeting of **Fight4Whitby** on:-

Date ...25/04/2016.....


Name N. Harty

Signed ..........

Name: .....T M - GREER.....

Signed .....Tom Greer.....

Name .....TED SMITH.....

Signed ..........

Name: .....JOAN McFACHEN.....

Signed .....Joan McFachen.....

Name ..... ROB BARNETT

Signed ..... 

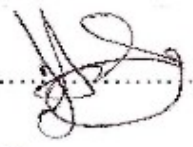
Name ..... Deryn Kempson Gray

Signed ..... DERYN KEMPSON-GRAY

Name ..... JOHN FRERMAN

Signed ..... 

Name ..... JOHN SMITH TREASURER.

Signed ..... 

Name ..... Sandra Smith Member

Signed ..... Sandra Smith

Name ..... NIALL CARSON MEMBER

Signed ..... Niall Carson

Name ..... ANGELA THIRKILL

Signed ..... Angela Thirkill

Name ..... PETER O CROSS

Signed ..... 

Name ..... JOYCE STANCOE

Signed ..... J. Stangoe

Name ..... SUE BOYCE

Signed ..... S. Boyce